

A. Information About the Suggester:

██████████ GS-3, File Clerk, Processing and Records Division,  
Personnel Office

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B. Summary of the Suggestion:

The suggester proposes that employees who are on unvouchered funds be informed, either by their branches or at indoctrination, of the possibility of obtaining loans from the Credit Union. The suggester feels that such a system would eliminate the need for a large number of credit checks, and would reduce credit check phone calls at the Personnel Office by about 100 per month.

C. Evaluation:

The Chief, PRDS, Personnel Office, supplied the following initial evaluation to the Committee on 11 June 1953:

"...The Personnel Office would favor any reasonable action designed to reduce the current volume of credit calls, especially when the individuals are compensated from unvouchered funds and should not affiliate themselves with the Agency. It is believed that subject suggestion should be adopted through publication of an Agency Notice on this subject for distribution to all employees...."

The Deputy Comptroller concurs with the above.

On 16 October 1953, the Chief, PRDS notified the Committee that the Personnel Office was assuming responsibility for adoption of the suggestion, (this Office has since issued PDM 88-53 on the subject), and added that a resultant savings would undoubtedly be realized by that Office through receipt of fewer phone calls. No adequate basis exists, however, for estimating the per annum amount of savings, but a check with the employee presently responsible for receiving credit calls in the Personnel Office has revealed that an average of 30 calls (of which approximately 1/3 are unvouchered employees) are received daily, and which require from three to twenty minutes each for supplying the desired information. It was further indicated that the time for handling credit calls involving unvouchered employees ranges from ten to twenty minutes.

D. Recommendation:

It is recommended that an award to the suggester be considered by the Committee, the amount to be determined in keeping with the Scale of Awards for suggestions with intangible benefits.